

CAMBRIDGE CONTRACT BRIDGE CLUB (INC)
Minutes of Meeting dated Thursday 13 July at 4.45pm

Present: Vicki Jacobsen (President), Clare Coles (Club Captain), Kevin Whyte (Treasurer), Michael Neels, Calum MacLean, Sue McKenzie, Sue Peake, Hilary Wilson-Hill, Liz Clayton, (Committee)

Items in red need action. *Items in italics for future consideration.*

APOLOGIES: Anne Blewden (Vice-President), Peter Hobman, Jenny Oxley (Secretary)

CONFIRMATION OF MINUTES

Resolved: That the minutes of 8 June 2017 are confirmed. *McKenzie/Maclean*

MATTERS ARISING:

- Gold coin donation for practice sessions:** It was agreed that we would not ask for a donation for practice sessions.
- Replacement of Lights:** Peter still following up with R & J Russell and to confirm final costs, which are expected to be less than half Steen and Morrow's quote. Installation cost \$200. Calum to proceed with grant application when finalised.
- External signage:** No quote received as yet.
- Hand towel dispenser:** Provider will supply battery operated dispensers free of charge with no fixed term. Paper towels cost \$87.52 per case (6 cartons of 612 sheets).
Resolved: That club proceeds with use of hand towel dispensers in toilets *Peake/McKenzie*
Sue to organise.
- Tuesday night practice:** 3 - 8 attendees. Feedback is that they prefer concentrating on one aspect each session, rather than trying to review everything. 1NT this week. More helpers needed.
- Wednesday night sessions:** Noted that handbags are being put on the floor causing possible trip hazards. **Clare** to request that everyone leaves bags at the sides of the room. Suggestion re need for cubby holes for storage, however shortage of space for this.
Also suggested that new players be reminded that it is quite okay to call the director for any player error.

TREASURER'S REPORT

The Treasurer tabled his financial report (see below).

YTD Surplus as at 30 June \$2,881.95 (\$5,459.97 Jun-16)

Balances as at 13-Jul

SBS Current account \$4,995.32
SBS Term Investment No1 \$21,048.69 (matures 16-Dec-17)
SBS Term Investment No2 \$5,206.15 (matures 16-Sep-17)

Debtors \$262.00
Creditors \$1,497.94

Whyte/Neels

CORRESPONDENCE

The inward correspondence was received and the outward approved.

PLAYING COMMITTEE REPORT

TWITS going quite well but a director is needed rather than utilising players (as too disruptive to play). Cost is \$40 for a director. Need to make Juniors scoring more visible and encourage manual scoring.

GENERAL BUSINESS

Sixes: Major tasks are now covered. Help still needed. To encourage new members to assist (including baking) and promote Sixes to them. As much people power as possible needed to help set up on the Friday afternoon. Ayako has made up all the prize envelopes. Clare, Michael and Kevin to liaise re prize money and surplus to fund members meal at the AGM.

Event Funding Application for Sixes: Calum to complete application to Waipa District Council for funding for the Sixes. Comprehensive application form with budgets and lists of sponsors required. To be lodged by 31 July. Kevin and Michael to assist.

Light Club power assessment: Agreed that Peter can decide re the appropriateness of involving this group and action accordingly.

Fun Bridge Afternoon: A great afternoon. Pizzas were successful.

New Chairs: 80 lightweight, comfortable, and ideally stackable chairs required. Hilary to research these, Sue M to assist. Also suggested looking at second-hand lots.

Fire Alarm: Agreement that we should have an extra alarm for the toilets. Peter to action.

Dishwasher: With the large numbers of players on a Wednesday night the dishwasher is in overload. Suggested that a second dishwasher may solve the problem. Sue P to research what is available, possibly one that can fit under the sink.

Session times for 2018 - After much discussion it was agreed to survey our Monday night players to ask whether they would prefer to play on the public holiday nights as part of regular competition, or to transfer the current Monday session to a Tuesday or Thursday night. Vicki

Also discussion re whether or not we need 5-day championship competitions.

An additional playing night will be required next year due to increasing numbers. Suggested that new players (and some other players) may be happier with a shorter more social playing session on a week night.

Consensus is that we need to restructure our playing nights. Be prepared to decide at next meeting. All

Pianola Survey: Following discussion, general agreement is that there is no advantage to pursue at this time as the committee has already approved continuing with the administration part of the system. Pianola Pus is a learning tool to be considered in the near future.

Coffee machine trial: No interest shown on Wednesday night.

NZ Bridge Best Volunteer of the Month: Agreed that Ayako be put forward as a worthy recipient. All to email list of things she does (not just on Wednesday nights) to Hilary and Sue M who will compile and submit to NZ Bridge.

Sponsorship for Congress: Waikato Bays is looking to sponsor two people to go to Congress. Suggestion that Calum and Eunice nominate themselves.

New Website: Michael took us through the new website - how to update the blogs, add photos, add links, add effects, use of drop down menus. Able to cut and paste tables directly from Excel. Michael would like someone to pick up the loading of team information. Should be up and running in a couple of weeks, before Sixes. Wants an "our people" block like we had on the last website. Good opportunity to rebrand.

CONCLUSION: The next meeting to be held on **Thursday 10 August at 4.45pm**

The meeting closed at 6.15pm.

Month ending: 30-Jun-17				Jun-17	Jun-16
	Op.Bal	May	Jun	YTD	YTD
Profit & Loss Statement					
Income					
Subscriptions		(\$475.00)	(\$63.50)	(\$8,249.50)	(\$7,562.00)
Subscriptions Rebate (LIFE)				\$450.00	\$585.00
Joining Fee/Name Badge		(\$300.00)	(\$45.00)	(\$510.00)	(\$225.00)
Table Money		(\$1,223.90)	(\$982.00)	(\$9,324.50)	(\$10,357.70)
Table Money Vouchers		(\$327.00)	(\$387.00)	(\$3,081.00)	(\$2,610.00)
Sponsorship (Competitions)				(\$1,490.00)	(\$1,540.00)
Sponsorship (Programme)				(\$300.00)	(\$390.00)
Sponsorship (Tournament)				(\$605.00)	
Grants & Donations				(\$45.00)	(\$283.00)
Social Events Receipts				(\$2,130.00)	(\$1,580.00)
Tournament Receipts			(\$216.00)	(\$3,397.00)	(\$3,536.00)
Sundry Income		(\$91.00)	(\$57.00)	(\$594.50)	(\$45.00)
Interest Received			(\$401.95)	(\$607.86)	(\$544.92)
Raffles				(\$469.40)	(\$306.00)
Bar Takings					(\$148.00)
Total Income		(\$2,416.90)	(\$2,152.45)	(\$30,353.76)	(\$28,542.62)
Expenditure					
Electricity		\$133.87	\$181.56	\$1,152.01	\$966.70
Administration		\$11.97	\$378.85	\$1,944.76	\$1,650.41
Cleaning Supplies		\$31.27	\$3.39	\$199.18	\$154.03
Computer Expenses				\$1,107.40	\$1,106.37
Advertising				\$661.71	\$291.34
Postage & Box Rental				\$225.00	\$311.30
Telephone & Broadband		\$114.97	\$117.93	\$1,054.22	\$987.97
Website				\$157.40	\$161.22
Catering		\$136.54	\$189.66	\$1,201.33	\$811.92
Bar Expenses					\$655.70
Tournament Expenses			\$209.00	\$1,536.13	\$1,017.26
Social Events Expenses		\$14.96	\$331.14	\$5,361.32	\$3,750.34
Affiliation Fee & Masterpoints				\$3,170.78	\$4,685.79
Director/Tutor Payments		\$500.00	\$100.00	\$1,040.00	\$200.00
Bridge Supplies		\$347.80		\$347.80	\$380.00
Prizes incl. Vouchers				\$1,266.83	\$498.03
Library					\$140.00
Gifts & Donations				\$349.08	\$453.00
Property R&M		\$104.85		\$2,524.98	\$904.50
Insurance				\$1,362.62	\$1,362.62
Lease on Land				\$248.00	\$247.25
Rates (Water & Sewerage)				\$600.92	\$570.38
Wages		\$200.00	\$220.00	\$1,920.00	\$1,750.00
ACC Levies				\$40.34	\$26.52
Total Expenditure		\$1,596.23	\$1,731.53	\$27,471.81	\$23,082.65
Net (Surplus)/Deficit		(\$820.67)	(\$420.92)	(\$2,881.95)	(\$5,459.97)

Month ending: 30-Jun-17				Jun-17	Jun-16
	Op.Bal	May	Jun	YTD	YTD
Balance Sheet					
Current Assets					
Current Account (SBS Bank)	\$3,321.40	(\$1,315.59)	(\$273.63)	\$3,303.17	\$4,199.38
Term Deposit 1 (SBS Bank)	\$20,345.95		\$366.11	\$21,048.69	\$25,000.00
Term Deposit 2 (SBS Bank)	\$5,103.04		\$35.84	\$5,206.15	
Cash on Hand (Float)				\$40.00	
Debtors	\$725.00	\$127.00	(\$55.50)	\$146.50	(\$152.00)
Prepaid Expenses	\$342.40				(\$130.00)
Accrued Income	\$200.16				(\$128.00)
Total Current Assets	\$30,037.95	(\$1,188.59)	\$72.82	\$29,744.51	\$28,789.38
Fixed Assets					
Buildings at Cost	\$74,659.00			\$74,659.00	\$74,659.00
Buildings Accum Dep'n	(\$38,270.00)			(\$38,270.00)	(\$36,777.00)
Plant&Equipment at Cost	\$35,686.69			\$39,142.44	\$36,713.93
Plant&Equipment Accum Dep'n	(\$19,674.00)			(\$19,674.00)	(\$17,894.00)
Furniture&Fittings at Cost	\$24,058.80			\$24,058.80	\$24,058.80
Furniture&Fittings Accum Dep'n	(\$19,885.00)			(\$19,885.00)	(\$18,841.00)
Computer Equipment at Cost	\$3,192.00			\$3,192.00	\$3,192.00
Computer Accum Dep'n	(\$3,058.00)			(\$3,058.00)	(\$3,025.00)
Total Fixed Assets	\$56,709.49			\$60,165.24	\$62,086.73
Total Assets	\$86,747.44	(\$1,188.59)	\$72.82	\$89,909.75	\$90,876.11
Liabilities					
Creditors		\$3,362.18	\$750.06	(\$1,196.08)	(\$349.78)
Accrued Expenses	(\$2,595.83)				
Waikato-Bays TWITS Control		(\$1,079.92)	(\$368.96)	(\$1,236.11)	
Prepaid Vouchers Liability	(\$222.00)	(\$273.00)	(\$33.00)	(\$666.00)	\$183.00
Suspense Account					\$20.00
Income in Advance					(\$20.00)
Accrued Expense (long term)					\$699.56
Total Liabilities	(\$2,817.83)	\$2,009.26	\$348.10	(\$3,098.19)	\$532.78
Net Assets	\$83,929.61	\$820.67	\$420.92	\$86,811.56	\$91,408.89
Equity					
Accumulated Funds	(\$85,752.14)			(\$83,929.61)	(\$85,948.92)
Retained Earnings	\$1,822.53				
Current Year Earnings		(\$820.67)	(\$420.92)	(\$2,881.95)	(\$5,459.97)
Total Equity	(\$83,929.61)	(\$820.67)	(\$420.92)	(\$86,811.56)	(\$91,408.89)