

## CAMBRIDGE BRIDGE CLUB (INC)

### Minutes of Meeting dated Thursday 14 March 2019 at 4.45pm

**Present:** Anne Blewden (President), Kevin Whyte (Treasurer), Vicki Jacobsen (Past-President), Jenny Oxley (Secretary), Clare Coles (Club Captain), Liz Clayton, Allison Vince, Calum MacLean, Sue McKenzie, Peter Hobman, Helen Wallwork, Mary Casey, Louise Chambers (Committee)

**Items in red need action.** *Items in italics for future consideration.*

**APOLOGIES:** Lesley Roberts

#### CONFIRMATION OF MINUTES

Resolved: That the minutes of 14 March 2019 are confirmed.

*McKenzie/Casey*

Matters Arising: Nil

#### TREASURER'S REPORT

	<b>2019</b>	<b>2018</b>	<b>Change</b>
YTD Surplus as at <b>28-Feb</b>	\$7,162.14	\$14,690.90	<b>(51)%</b>
Annual subscriptions (net)	\$9,107.50	\$7,940.00-	<b>15%</b>
Total Table money collected	\$8,617.50	\$6,832.90	<b>26%</b>
Vouchers	\$6,513.50	\$2,975.50	<b>119%</b>
Debtors	\$2,316.00	\$1,590.44	<b>46%</b>
Creditors	\$1,224.99	\$2,765.18	<b>56%</b>
Voucher liability	\$3,243.00	\$2,172.50	<b>(49)%</b>
Bank balances			
SBS Current account	\$9,603.73	\$3,330.15	
SBS Term Investment No1	\$15,248.18	\$21,406.09	(matures 18-Jun-19)
SBS Term Investment No2	\$5,426.07	\$5,278.98	(matures 19-Mar-19)
Overall cash balance	\$30,277.98	\$30,015.22	<b>1%</b>

#### Highlights for month/year

- 1) Bank balance as at 14-Mar= \$10,219.81
- 2) Table money collection 26% up on last year – voucher usage up 119% (76% of total)
- 3) Cheque signatory change from Vicki to Anne has been actioned
- 4) Charities Commission return will be filed next week
- 5) Helloclub/Compass integration is now looking very good for improvements to the table money collection but will quite possibly require changes in how we use Pianola. Extensive explanation and general discussion re HelloClub pilot. Generally agreed that it was worthy of a trial.

Resolved: That the financial report be accepted.

*Whyte/Clayton*

#### CORRESPONDENCE

##### Inward:

- 4/2 NZB, News from the Chair
- 5/2 NZB, Board Meeting Minutes
- 9/2 NZB, Sponsorship to Congress
- 9/2 Waikato – Bays, IP Trials
- 11/2 New Bridge practice option
- 12/2 Board Elections 2019
- 14/2 Pat Sanders – thanks
- 27/2 NZB, Sociology of Bridge

- 3/3 NZB, Teachers Conference 16/17 August
- 7/3 Phil Davidson – thanks
- 14/3 Sue Aitken – thanks

**Outward: Nil**

The inward correspondence was received and the outward approved.

*Clayton/McKenzie*

**PLAYING COMMITTEE REPORT**

No meeting held

**GENERAL BUSINESS**

1. Cambridge Junior Pairs Tournament: Catering arranged. Calum offered to act as Tournament Secretary for the day. Anne to organise raffles. Clipboard for participants and kitchen assistants to be circulated. **Allison**
2. Honours Boards. Quotes for received from Wackrows \$1424 + GST for one large 3 column board and one single column board. Individual quote apparently not cost-effective as the cost of the Rimu veneer board is \$400 plus per sheet and able to get all both out of the one sheet. Individual pricing would require pricing 2 sheets (one for each board).  
**Resolved:** That the Club proceed to buying one large 3 column board and one single column board.  
*Wallwork/McKenzie Jenny*
3. Shield for Grand Masters: To be purchased to acknowledge those who become Grand Masters when full members of Cambridge Bridge Club. **Jenny**
4. Subs: As from 2019, there will be no part payments for part yearly membership. Letter to be sent to those members who are presently only paying a part sub to advise that as from 2020, as per our fee schedule, a full yearly membership will be required.
5. Photos for website. To ask members if there is anyone who would like to take candid photos of members throughout the year so that they can be circulated on our website.
6. Bridge in the Garden: Great day. Anne gave formal thanks to committee members that helped and also several non- committee members. Catering discussed for future events.
7. Monday play: Clare has sent out an email outlining the purpose of the Monday day session and systems acceptable and need to be respectful to other players.
8. IT Update: Liz has sorted monitor. Still issues with projector when using internet. May need to get Green Mouse to sort if unable to rectify (**Peter** & Michael to assist).
9. Maintenance Update from Peter:
  - Pots holes fixed
  - Council has accepted responsibility for the tree stumps
  - Tap leak fixed. To plumb directly to water cooler if possible
  - Fire alarms sorted
  - Working bee for painting of window sills 6/7/April – committee to let Peter know who can help
  - Light fitting in Ladies toilet still to be checked
  - Speaker needs chain for securing
10. Sixes: Sub-committee meeting this month.
11. Discussion re new learners with ‘English as second language’ attending Friday sessions only. Suggestion that they attend (with gold coin donation) as a one-off pilot for 3 months but to be made clear to them that it is not something that is seen as sustainable unless they are full members of the Club. This was agreed by committee.
12. Fairlands Trophy 17 March in Te Awamutu - all sorted.
13. Lessons update: 22 learners. More assistants required on Tuesday nights.
14. Sponsorship to Congress. **Anne** to put on website.
15. IP trials in May. **Clare**
16. Tenders for Kay Walsh painting open on 18 March.
17. TWITS – struggling for teams. Cambridge has Open & Junior teams but no Intermediate.
18. Team Competitions – need to call Director if play not progressing in a timely manner.

Meeting closed at 6.12pm.

Next meeting to be held **Thursday 11 April 2019 at 4.45pm**

**Month ending: 28-Feb-19**

	Op.Bal	Jan	Feb	Feb-19 YTD	Feb-18 YTD	% Vary
<b><u>Profit &amp; Loss Statement</u></b>						
<b><u>Income</u></b>						
Subscriptions			\$504.00	\$9,567.50	\$8,210.00	17%
Subscriptions Rebate (LIFE)				(\$460.00)	(\$270.00)	(70%)
Joining Fees & Name Badges			\$195.00	\$330.00	\$90.00	267%
Table Money	\$317.00	\$536.00		\$2,104.00	\$3,857.40	(45%)
Table Money Vouchers	\$805.00	\$1,662.50		\$6,513.50	\$2,975.50	119%
Sponsorship (Competitions)				\$1,800.00	\$1,800.00	
Sponsorship (Programme)				\$480.00	\$360.00	33%
Grants & Donations	\$41.00	\$1.00		\$87.00	\$6,390.66	(99%)
Tournament Entry Fees			\$750.00	\$3,360.00	\$3,525.00	(5%)
Raffles				\$353.00	\$328.00	8%
Social Events Receipts				\$870.00	\$615.00	41%
Interest Received	\$1.93	\$2.06		\$294.70	\$187.64	57%
Sundry Income	\$2.00	\$79.00		\$570.35	\$339.75	68%
<b>Total Income</b>	<b>\$1,166.93</b>	<b>\$3,729.56</b>		<b>\$25,870.05</b>	<b>\$28,408.95</b>	<b>(9%)</b>
<b><u>Expenditure</u></b>						
Administration			\$153.95	\$1,031.45	\$841.72	(23%)
Advertising			\$281.23	\$281.23	\$154.73	(82%)
Computer Expenses	\$235.90			\$235.90	\$185.00	(28%)
Electricity	\$106.24	\$93.63		\$535.77	\$638.99	16%
Postage & Box Rental					\$313.99	100%
Telephone & Broadband	\$114.64	\$118.54		\$585.71	\$590.34	1%
Website					\$158.75	100%
Session Catering	\$184.08	\$236.37		\$825.50	\$468.12	(76%)
Social Events Expenses				\$2,725.05	\$1,620.07	(68%)
Tournament Expenses			\$476.94	\$2,249.72	\$2,457.16	8%
Affiliation Fee & Masterpoints	\$1,104.00			\$3,020.37	\$2,056.38	(47%)
Director & Tutor Payments				\$120.00		(100%)
Bridge Supplies	\$210.00	\$26.10		\$236.10	\$227.90	(4%)
Prizes incl. Vouchers	\$59.50	\$133.00		\$1,093.20	\$1,257.86	13%
Gifts & Donations				\$550.21	\$223.45	(146%)
Equipment R&M			\$64.77	\$331.72	\$151.78	(119%)
Property R&M	\$3,010.25	\$309.33		\$3,837.71	\$919.45	(317%)
Lease on Land				\$247.25	\$247.25	
Rates (Water & Sewerage)	\$149.41			\$149.41	\$44.46	(236%)
Wages					\$960.00	100%
Cleaning & Supplies			\$10.77	\$651.61	\$300.65	(117%)
<b>Total Expenditure</b>	<b>\$5,174.02</b>	<b>\$1,904.63</b>		<b>\$18,707.91</b>	<b>\$13,818.05</b>	<b>(35%)</b>
<b>Net Surplus/(Deficit)</b>	<b>(\$4,007.09)</b>	<b>\$1,824.93</b>		<b>\$7,162.14</b>	<b>\$14,590.90</b>	<b>(51%)</b>

Month ending: 28-Feb-19

	Op.Bal	Jan	Feb	Feb-19 YTD	Feb-18 YTD	
<b>Balance Sheet</b>						
<b>Current Assets</b>						
Current Account (SBS Bank)	\$8,123.09	\$756.00	\$1,197.54	\$9,603.73	\$3,330.15	188%
Cash on Hand (Float)	\$10.00			\$40.00	\$40.00	
Term Deposit 1 (SBS Bank)	\$15,000.00			\$15,248.18	\$21,406.09	(29%)
Term Deposit 2 (SBS Bank)	\$5,389.12			\$5,426.07	\$5,278.98	3%
Debtors		(\$3,200.25)	(\$827.00)	\$2,316.00	\$1,590.44	46%
Accrued Income	\$766.40			\$145.40	\$5.00	2,808%
<b>Total Current Assets</b>	<b>\$29,288.61</b>	<b>(\$2,444.25)</b>	<b>\$370.54</b>	<b>\$32,779.38</b>	<b>\$31,650.66</b>	<b>4%</b>
<b>Fixed Assets</b>						
Buildings at Cost	\$74,659.00			\$74,659.00	\$74,659.00	
Buildings Accum Dep'n	(\$41,256.00)			(\$41,256.00)	(\$39,763.00)	(4%)
Plant&Equipment at Cost	\$40,141.43			\$40,141.43	\$39,941.44	1%
Plant&Equipment Accum Dep'n	(\$23,473.00)			(\$23,473.00)	(\$21,621.00)	(9%)
Furniture&Fittings at Cost	\$37,027.57			\$37,249.00	\$36,366.09	2%
Furniture&Fittings Accum Dep'n	(\$23,982.00)			(\$23,982.00)	(\$20,720.00)	(16%)
Computer Equipment at Cost	\$3,192.00			\$4,599.50	\$3,192.00	44%
Computer Accum Dep'n	(\$3,106.00)			(\$3,106.00)	(\$3,085.00)	(1%)
<b>Total Fixed Assets</b>	<b>\$63,203.00</b>			<b>\$64,831.93</b>	<b>\$68,969.53</b>	<b>(6%)</b>
<b>Total Assets</b>	<b>\$92,491.61</b>	<b>(\$2,444.25)</b>	<b>\$370.54</b>	<b>\$97,611.31</b>	<b>\$100,620.19</b>	<b>(3%)</b>
<b>Liabilities</b>						
Creditors	\$2,943.39	\$968.34	(\$1,954.89)	\$1,224.99	\$2,765.18	56%
Accrued Expenses	\$762.04					
Prepaid Vouchers Liability	\$2,529.00	\$549.50	\$500.50	\$3,243.00	\$2,172.50	(49%)
Waikato-Bays TWITs Control	\$381.05			\$105.05		(100%)
Income in Advance	\$90.00	\$45.00		\$90.00	\$45.00	(100%)
<b>Total Liabilities</b>	<b>\$6,705.48</b>	<b>\$1,562.84</b>	<b>(\$1,454.39)</b>	<b>\$4,663.04</b>	<b>\$4,982.68</b>	<b>6%</b>
<b>Net Assets</b>	<b>\$85,786.13</b>	<b>(\$4,007.09)</b>	<b>\$1,824.93</b>	<b>\$92,948.27</b>	<b>\$95,637.51</b>	<b>(3%)</b>
<b>Equity</b>						
Accumulated Funds	\$96,507.01			\$96,507.01	\$96,507.01	
Retained Earnings	(\$10,720.88)			(\$10,720.88)	(\$15,460.40)	31%
Current Year Earnings		(\$4,007.09)	\$1,824.93	\$7,162.14	\$14,590.90	(51%)
<b>Total Equity</b>	<b>\$85,786.13</b>	<b>(\$4,007.09)</b>	<b>\$1,824.93</b>	<b>\$92,948.27</b>	<b>\$95,637.51</b>	<b>(3%)</b>