

# Meeting Minutes



<b>Meeting name:</b>	Committee Meeting		
<b>Location:</b>	Clubrooms, Fort Street, Cambridge		
<b>Date:</b>	24 January 2024	<b>Time:</b>	7:00 – 8:45pm
<b>Chairperson:</b>	Paul Phillips	<b>Minutes by:</b>	Kim Grounds, Secretary
<b>Attendees:</b>	Paul Phillips, Nandy Costa, Kim Grounds, Kevin Whyte, Bill Bailey, Sue Keating, Mikayla Lewis, Michael Neels, Anna Singlewood		
<b>Apologies:</b>	Sam Mclean, Ian Moore		

Item:	Details:	Speaker
Welcome	Paul welcomed everyone and especially thanked Sue for hosting us at her home.	Paul
Confirmation of Minutes	Minutes of previous Committee Meeting held on 24 January 2024 were taken as read and confirmed as a true and correct record of that meeting.  Proposed: Paul / Accepted: Bill	Paul
Review of Actions	<p><b>Incorporated Societies Legislation</b> – sub-committee of Paul, Diane, Vicki &amp; Allison. Paul will work in the background and have the constitution relooked at to ensure it covers legislation requirements. Paul will also look at Te Awamutu's constitution and Bill has offered to look at 'The Shed's' constitution as it was recently submitted and has been returned for corrective action.</p> <p><b>MS Teams</b> – Nandy advised this has the same timeframe as Zoom with only 60 minutes. Discussion was held re ability to rejoin again after an hour but this could be problematic. Agreed that face to face meetings on a monthly basis are preferred and we use Zoom / MS Teams as a backup.</p> <p><b>Honours Boards</b> – Grumpy's Signs will be engraving the boards.</p> <p><b>New World Cards</b> – Anna has organised for Sue &amp; Sam. Kevin asked for all cards to be returned when cardholders leave the committee as these are not secure or need identification when used to buy product from New World. Paul to speak to Alison regarding previous card holders who have been on the committee to have these returned / destroyed.</p>	
Treasurer's Report	<p>Kevin tabled January financial report.</p> <p>Subs invoiced and all paid - \$7,835 received, up 20% on 2023. Income &amp; expenditure in line with 2023 and Kevin advised that year on year this trend has continued as far back to 2017. Sponsorship slowly coming in with one third paid to date. year for playing numbers. Paul asked if we should approach AFT again for Sixes tournament rather than wait, Kevin advised it would be best to discuss this now with Irene. Lessons income received so far \$1,840 which more than covers the advertising expenditure budgeted. Other expenditure as normal with levies to NZB being the largest expense.</p>	Kevin

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Playing Committee Report	No report this month	
Maintenance Report	Window latches broken, Bill contacted Nulook windows who will provide replacement of the latches free of charge.	Bill
Health & Safety Report	No report this month	Paul
Club Captains Report	<p>Paul reported back on behalf of Ian. The new voucher system implemented for session prizes has been accepted by the membership.</p> <p>Discussion was had about what vouchers to buy for the winners. Kevin Miller's daughter owns the Lily Pad café and will ask about her coffee vouchers. Mitre 10, Scratchies, New World vouchers were discussed and agreed to mix &amp; match and also to sponsors vouchers where possible. Sue, Nandy &amp; Paul to purchase a variety of vouchers.</p> <p>Sue has agreed to write up certificates and Michael suggested a 'lucky dip' approach where the winner picks out their voucher. Vouchers to be put in envelope and the winner selects a random voucher.</p> <p>It was agreed that each winner receives a voucher to the value of \$20, and \$10 voucher for each runner up.</p> <p>Junior Tournament 20 April. Ian will manage the day – scorer / director to be found (suggestions of Anna Kalma or Vicki were put forward). Flyer to be created &amp; sent to the secretary @ Waikato Bays. Nandy offered to create new flyer and send to Kim to email and print for notice board. Entry sign-up form to be printed and put on clipboard at front of room for members. Catering list to also be printed for members to complete.</p> <p>Wednesday night B2F teams – Ian keen to get Intermediate &amp; Open players to join, he will organise players, Juniors to put names on entry form. Sign up form to be printed and put on clipboard at front of room.</p>	Paul
Learners / Lessons Update	<p>Kim gave an update on current registrations for lessons. There are currently 19 registered for evening lessons and 24 for daytime lessons.</p> <p>Rural delivery flyers have been sent out, flyers have been a great success and we are getting a lot of feedback. It will now be integral to get buddies and we are asking support for this from our members.</p> <p>Nandy discussed the idea of a campaign to attract younger players – need to plant seed at high school for after school bridge lessons; lunchtimes in winter. Online sessions for younger players is another option as well as shorter playing sessions of 2 hours.</p> <p>Nandy suggested an additional session for graduate learners – to play separate session together rather than come into an existing session as it can be daunting on a Wednesday night. Kim advised in previous years the learners have their</p>	<p>Kim</p> <p>Nandy</p>

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	own section or 'lane' and play with a buddy for 3 weeks before joining the main room. It has also been trialled playing on a separate night but felt it didn't work as the learners were not meeting existing players or developing their bridge as they would playing and mixing at existing sessions. Pam has also offered to hold further supervised sessions following Thursday morning lessons.	
Subscription Sponsorship	Nandy suggested the club have a fund available for those indicating struggling to pay subs. Kevin confirmed that all subs have been paid therefore he didn't feel we needed to do this but agreed it could be something we look at in the future. Kevin, Mike & Vicki have created a way for members to be able to suspend their membership for a year rather than resign from the bridge club, this allows any existing table money to be kept in the account.	Nandy
Any Other Business	<p>Hosts for Wednesday – reminder to make announcement that hosts are needed and for members to please add names to the list.</p> <p>Anna asked if we keep birth dates for members who turn significant ages? Unfortunately we don't and it will need to be whoever knows to advise the committee.</p>	Paul

## Actions from previous meetings

Action	Details	Person
1.	<b>Incorporated Societies Legislation:</b> Paul will look at Te Awamutu's constitution and Bill has offered to look at 'The Shed's' constitution as it was recently submitted and has been returned for corrective action.	Paul / Bill
2.	<b>New World Cards:</b> Paul to speak to Alison regarding previous card holders who have been on the committee to have cards returned / destroyed.	Paul
3.	<b>Session Vouchers:</b> Sue, Nandy & Paul to purchase a variety of vouchers @ \$20 & \$10 each.	
4.	<b>2024 Calendar / Planning Checklist:</b> Paul presented updated version and to circulate updated version to committee	Paul

**Next meeting: Thursday 28 March 2024**